

**Crafts Council
Recruitment**

**Appointment of Trustees
October 2020**





About us

The Crafts Council is the national charity for the UK craft sector.

We believe that craft skills and knowledge enrich and uplift us as individuals and in doing so will change our world for the better.

Established by Royal Charter in 1971 we are supported by Arts Council England as well as through fund raising; and earned income activities.

We inspire making, empower learning and nurture craft businesses at a time when the public's interest in making has never been more popular.

Society has faced unprecedented challenges this year and craft has shown its value from the many volunteers making scrubs for the NHS through to the rise in craft making at home during lockdown. Yet craft businesses have suffered a drastic loss of income and need our support.

Our priorities are to promote social justice through craft and support economic recovery in the sector. Our own organisational resilience and creating impact nationally and internationally, is key to achieving these aims. With our new public space for craft opening later this year and our fiftieth anniversary in 2021 this is a really exciting time to join the Board.

Who we are looking for?

We are looking to appoint up to two Trustees and one Maker Trustee who share our passion for craft and making. In particular we are committed to recruiting a board fully representative of the diverse community we work with. We encourage applications from currently under-represented groups on our Board and or in the sector: this includes women; people of black, Asian or ethnically diverse heritage; and those based outside of London and the South East.

Our Trustees each bring their own skills, knowledge and experience to the role but we are keen to receive applications from individuals in the following areas.

Maker Trustee

Four makers representing a diversity of practice and disciplines sit on our Board as Trustees. We are looking to recruit a maker who would complement our current Trustees who work in ceramics and glass.

Trustees

We are looking for up to two Trustees with knowledge and experience in any of the following:

- co-creation and participation projects that address issues of social justice
- primary or secondary education
- financial accounting
- support and development of micro/small creative businesses

You don't need to have been a charity trustee before but you will be an active supporter and promoter of the Crafts Council.

As a Trustee you will be committed to providing the management and staff team with constructive and objective advice so that the organisation can deliver its charitable objectives. You will also play a vital role advocating for the Crafts Council; supporting our fundraising activities and ensuring we fulfil all our legislative requirements. A list of our current Trustees can be found [here](#).

Time commitment: In total our Trustees commit up to 50 hours over a year.

Payment: The role is an unpaid voluntary position. Reasonable expenses will be met.

Access: We welcome applications in written, audio or video formats. As our online system only accepts written applications please contact recruitment@craftscouncil.org.uk or call 020 7806 2523 for further details on how to submit a video or audio application.

To request information in an alternative format, please contact recruitment@craftscouncil.org.uk or call 020 7806 2523 and we will do all we can to arrange this for you. If you would like more information about accessibility before applying, please see the guide we have [here](#).

Closing date: midday Wednesday 02 December 2020

Click [here](#) to apply.



Trustees' responsibilities

Trustees are members of the Crafts Council and serve a term of four years. They may be re-appointed for a second term of up to four years.

Trustees' responsibilities are to:

- ensure good governance of the Crafts Council;
- oversee strategic direction of the organisation;
- support the Council's fundraising activities; and
- act as an ambassador for the Crafts Council.

During the course of their term Trustees are normally expected to be a member of a sub-committee of the Board or may contribute as the lead Trustee for a particular policy, for example Safeguarding; or in another informal role.

Crafts Council sub-committees are: Finance & Business and Remuneration, Audit, and Nominations.

Trustees' duties

Trustees' duties are as follows:

- Ensure that the Crafts Council keeps to its constitution and other relevant legislation or regulations
- Ensure that the Crafts Council follows its objects as set out in its Royal Charter
- Ensure the Crafts Council is financially stable and uses its funds for the purposes agreed
- Ensure the Crafts Council is properly managed and administered
- Advocate for social justice in the craft sector
- Engage actively in strategic planning, setting overall policy and determining the organisation's mission and vision
- Provide advice to the Chair, Executive Director and staff at regular Board or Committee meetings and informally when required
- Attend Council meetings
- Safeguard the good name and values of the Crafts Council
- In addition to the above statutory duties, each Trustee should make best use of their specific skills, knowledge, contacts or experience to further the aims of the Crafts Council

We are looking for people who:

- are committed to the Crafts Council's mission and aims;
- are able to give the necessary time and effort;
- are willing to share their knowledge and experience;
- are able to think strategically;
- can be objective and independent in their views;
- are a team worker;
- can share their contacts in support of the organisation's activities; and
- understands and accepts the responsibilities and liabilities of being a Trustee.

Previous experience of serving on a Board is not essential.

Other details

Trustees are expected to attend the following meetings and events in person or remotely where necessary.

- Quarterly Board meetings held in London or remotely
- An annual Trustee strategic half day;
- Committee meetings where required; and
- Crafts Council events in London and across the country, where appropriate

